



City of Kenora Committee of the Whole Agenda

Monday, March 14, 2011
2:30 p.m. to 6:30 p.m.
City Hall Council Chambers

A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its March 21 meeting:-

- An amendment to the Rates & Fares Schedule to Taxi By-law Number 88-2009 to provide for a rate increase effective April 18, 2011.

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. Confirmation of Previous Committee Minutes

Motion:

That the Minutes from the last regular Committee of the Whole Meeting held February 14, 2011, be confirmed as written and filed.

D. Presentations/Deputations

2:30 p.m.

Community University Research Alliance (CURA)
(45 minutes)

3:30 p.m.

Bicycle Routes Committee
(10 minutes)

E. Reports:

Community & Protective Services

Councillor Drinkwater - Chair

Item	Subject	Disposition
1.	Aerial Ladder Replacement
	Recommendation:	
	That Council hereby approves the acquisition of a used Aerial Ladder as supplied by the Oakville Fire Department, with total costs for purchase, including any required retrofit and transportation to the City of Kenora, not to exceed the amount of \$80,000.00, net of impact of applicable taxes; and further	
	That Council hereby provides direction to staff to include this item in the City's 2011 Capital Budget, to be funded through the City's Fire Equipment Reserve.	

2. Day Care Summer Student

Recommendation:

That Council approves the hiring of two (2) summer students for 2011 for The Castle of Learning and Discovery Children’s Centre, with one student being hired for 10 weeks and the other being hired for 17 weeks.

3. Municipal Fire Protection Seminar - Kenora

Recommendation:

That Council of the City of Kenora hereby approves attendances at the “Essentials of Municipal Fire Protection-A Decision Makers’ Guide Seminar” being hosted in Kenora on Wednesday, March 30, 2011.

4. LOW Museum Summer Student

Recommendation:

That Council of the City of Kenora approve the hiring of two summer students for the Lake of the Woods Museum for the months of May through August 2011; and

That the Museum Director be authorized to fill the respective positions and to establish the employment terms of reference in consultation with the Human Resources Manager according to Municipal Hiring Practices and Regulations; and further

That this approval is conditional upon the approval of the 2001 budget.

5. Ontario Association of Fire Chiefs – Board of Directors

Recommendation:

That Council of the City of Kenora hereby supports the O AFC’s Nominating Committee’s nomination for Warren Brinkman, Emergency Services Manager to let his name stand for re-election to the Ontario Association of Fire Chiefs 2011/2012 Board of Directors.

6. Safe Grad 2011

Recommendation:

That Council of the City of Kenora hereby supports the work of the Kenora Safe Grad Committee towards an all-inclusive, drug/alcohol free, safe celebration of graduation from high school; and further

That a grant in the amount of \$3000.00 be authorized for the use of the Kenora Recreation Centre for this purpose.

Corporate Services

Councillor McMillan, Chair

Item	Subject	Disposition
1.	K.D.S.B. Report from Councillor Roussin	Monthly Update
2.	Committee Appointments
	Recommendation – Accessibility Committee:	

That Council of the City of Kenora hereby appoints the following to the Accessibility Advisory Committee with a term to expire November 30, 2012:-

**Barbara Penner
Ron Brown**

Recommendation – Environmental Committee:

That as a result of Rosemary Robertson resigning from the Lake of the Woods District Property Owners’ Association (LOWDPOA) thereby creating a vacancy for this representation on the Environmental Advisory Committee (EAC); Council of the City of Kenora hereby appoints Rosemary Robertson to fill the final public-at-large vacancy on the EAC with a term to expire November 30, 2012.

3. Handi Transit Services By-law

Recommendation:

That Council give three readings to a by-law to provide for various municipal services to Kenora Handi Transit; and further

That By-law #123-2010 be hereby repealed.

4. Internal Audit Policy

Recommendation:

That Council hereby approves the Internal Audit Policy #AD-6-1; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

5. Provincial Offences Prosecution Policy

Recommendation:

That Council hereby approves the City of Kenora Provincial Offences Prosecution Policy #AD-5-1; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

6. Taxi By-law Amendment

Recommendation:

That further to consultation with the local taxi companies, Council hereby approves an increase to the Rates & Fares Schedule to Taxi By-law Number 88-2009, effective April 18, 2011; and further

That as required under Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a by-law at its March 21 meeting to amend the Rates & Fares Schedule for this purpose.

7. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- February 8, 2011 – Kenora Urban Trails Committee
- February 14, 2011 – Committee of the Whole

- February 15, 2011 – Special Committee of the Whole
- February 15, 2011 – Property & Planning Committee
- February 15, 2011 – Community Policing Committee
- February 22, 2011 – Lake of the Woods Museum Board
- February 22, 2011 – Special Committee of the Whole
- March 7, 2011 – Budget Committee
- March 8, 2011 – Community Policing Committee

That Council hereby receives the following Minutes from other various Committees:

- December 15, 2010 – Kenora Public Library Board
- January 31, 2011 – District of Kenora Home for the Aged
- January 19, 2011 – Kenora Police Services Board; and further

That these Minutes be circulated and ordered filed.

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| 8. | Hydro Late Payment Settlement Update | Information Only |
| 9. | Common Ground Update | Information Only |

Economic Development

Councillor Smith - Chair

Item	Subject	Disposition
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1.	LOW Discovery Centre Agreement with True North
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Recommendation:

That Council hereby authorizes amending the end date of the current contract with True North Storytelling Inc. from March 31, 2011 to June 30, 2011; and further

That the Clerk and Mayor be authorized to sign the amended contract.

2.	KAR, LOWDC and Special Events
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Recommendation:

That Council hereby formally approves the transfer of special events to the Lake of the Woods Development Commission (the Commission) effective 1 January 2011; and

That the Memorandum of Understanding between the City and the Commission be updated accordingly; and

That the appropriate by-law be passed for this purpose; and

That Council hereby authorizes City Administration to negotiate a service agreement with the Kenora Assembly of Resources (KAR) to 31 December 2012 to continue to provide social programming; and

That Council approves the appropriate by-law once a suitable service agreement has been negotiated; and

That the administration of the KAR services agreement be separated from the Commission and special events and be dealt with directly by City administration, independent of the Commission; and further

That Council create an Ad Hoc Committee to review the social programming services provided under the KAR contract with the intent of developing a long term plan for the provision of those services beyond the extended KAR service agreement, including a transition plan, with review and recommendations to be completed in 2011, and phase in to occur during 2012.

3. LOWDC – Snowmobile Resolution

Recommendation:

That the City of Kenora recognizes the need for an in-town snowmobile corridor for safe, universal access by local residents, visitors and tourists; and

That the City of Kenora wants to provide local residents with an in-town corridor for the purposes of local travel and social and recreational pleasure at no additional costs to those residents for the ability to access that corridor; and

That the City of Kenora recognizes the value in a marked trail through the City with permission and liability protection for the trail, including private land owners; and

That there has been over the years a partnership between the City of Kenora and the Sunset Trail Riders that has included work on snowmobiling policy, storage of STR equipment in City of Kenora facilities, collaboration on trail development in the City and other matters; and

That the City of Kenora recognizes snowmobiling as a potential winter tourism activity which will support local businesses; and

That the City of Kenora is working with Sunset Trail Riders, the Ministry of Transportation and the Ontario Federation of Snowmobile Clubs (OFSC) on the development of Ontario snowmobile policy improvements including, potentially, a universal licensing system in Northwestern Ontario, as a long term solution to current challenges in Northwestern Ontario; and

That the City of Kenora and Sunset Trail Riders recognize that a local solution must be developed in the interim;

Therefore be it resolved that the City of Kenora and Sunset Trail Riders work together to find a safe, local, accessible solution for a snowmobile trail through the City of Kenora to benefit both local residents at no incremental cost those residents as well as winter tourism development for the 2011/2012 season; and further

Be It Resolved That the City of Kenora direct the Lake of the Woods Development Commission to facilitate the discussions.

Finance

Councillor Lunny - Chair

Item Subject

Disposition

1. Council Remuneration

Recommendation:

That Council receive the reports prepared by Charlotte Edie, Treasurer dated February 28, 2011 as required under Section 284 of The Municipal Act, 2001, as amended, setting out the Annual Statement of Remuneration and Expenditures for Members of Council in accordance with Remuneration By-law #60-2005.

2. BCF Extension Agreement

Recommendation:

Whereas the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs has allocated funds to the City of Kenora for the purpose of funding the Lake of the Woods Discovery Centre Project; and

Whereas the City of Kenora’s request for an extension to October 31, 2011 has been approved to allow for an additional construction season to finish the project;

Now therefore, let it be resolved that authorization be given for the Corporation of the City of Kenora to enter into an extension agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs; and further

That the Mayor and Chief Administrative Officer be hereby authorized to execute the amended Contribution Agreement.

3. City Hall Summer Student

Recommendation:

That Council hereby approves the hiring of a summer student to act as both relief cashier and perform parking ticket processing in the Finance & Administration department.

4. NOWC Curling Request

Recommendation:

That Council hereby approves a donation of \$500 for Team Ficek to help offset costs related to attending the National Championships in Edmonton, Alberta in 2011.

5. ISF Extension Agreement

Recommendation:

Whereas the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs has allocated funds to the City of Kenora for the purpose of funding the Highway 17 Gateway Rehabilitation Project; and

Whereas the City of Kenora’s request for an extension to October 31, 2011 has been approved to allow for an additional construction season to finish the project;

Now therefore, let it be resolved that authorization be given for the Corporation of the City of Kenora to enter into an extension agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs; and further

That the Mayor and Chief Administrative Officer be hereby authorized to execute the amended Contribution Agreement.

6. NAFN Hockey Tournament

Recommendation:

That Council of the City of Kenora hereby authorizes a grant in the amount of \$3,000 for the use of the Kenora Recreation Centre for the 22nd Annual North American First Nations Hockey Tournament held April 7-10, 2011.

Operations Committee

Councillor McKay - Chair

Item Subject

Disposition

1. 2011 Urban Street/Highway Line Marking Tender

Recommendation:

That the following tenders for the 2011 Urban Street and Highway Line Marking be received:

	Line Marking	Hourly Rate – Extra Work
Rite-Way Decorators Ltd	\$100,719.66 +HST	\$65.00 +HST
North-West Lines	\$ 87,495.00 +HST	\$70.00 +HST; and further

That the quotation submitted by North-West Lines, in the amount \$87,495.00 (plus HST) with an hourly rate of \$70.00 (plus HST) for extra work, be hereby accepted.

2. DTR Harbourfront Tent Tender

Recommendation:

That the following tenders for the Kenora Downtown Revitalization Contract 500 Waterfront Pavilion be received:

	Base Bid	Optional Mesh Sidewall	Optional Opaque Sidewall
KMA Contracting Inc.	\$1,290,700.00 +HST	\$ 90,100.00	\$ 94,500.00
Birdair, Inc.	\$1,603,305.00 +HST	\$245,500.00	\$295,000.00; and further

That the tender submitted by KMA Contracting Inc., in the amount of the base bid of \$1,290,700 (plus HST) plus the optional opaque (solid) sidewall price of \$94,500.00 (plus HST) less a \$30,000.00 completion date extension credit, be accepted.

3. KC Refrigeration Lease Extension (Unit A)

Recommendation:

That Council of the Corporation of the City of Kenora give three readings to a by-law to authorize a lease extension of the agreement between the City of Kenora and KC Refrigeration as provided for in By-law Number 182-2009, for land described as Keewatin Public Works Garage Part 1, PLC126 Plan 23RR6726, 23R4158, Unit A.

4. KC Refrigeration Lease Extension (Unit C)

Recommendation:

That Council of the Corporation of the City of Kenora give three readings to a by-law to authorize a lease extension of the agreement between the City of Kenora and K C Refrigeration as provided for in By-law Number 35-2010 for land described as Keewatin Public Works Garage Part 1, PLC126 Plan 23RR6726,23R4158; Unit C.

5. Keewatin Medical Clinic Lease

Recommendation:

That Council of the Corporation of the City of Kenora give three readings to a by-law to authorize a lease agreement between the City of Kenora and the Keewatin Medical Clinic for land described as location 904 Ottawa Street; and further

That the Mayor and Clerk be authorized to execute the agreement on behalf of the City of Kenora.

6. Kenora Water Summary 2010

Recommendation:

That Council of the City of Kenora hereby receives the 2010 Kenora Water System Summary Report as prepared by Warren Ortlieb, Water and Sewer Supervisor, for the period of January 1st, 2010 to December 31st, 2010.

7. Request for Surface Treatment

Recommendation:

That the following roads be approved for inclusion under the Ministry of Transportation Surface Treatment Program for the year 2011:

Location	Length	Application
Peterson Road Various Patches	2.0 km	Single
James Road Easterly of Redditt Road	3.0 km	Double

8. Summer Students Water Sewer/Solid Waste

Recommendation:

That Council of the City of Kenora approve the hiring of one (1) student for the Water & Sewer Department for a total of 16 weeks; and

That Council of the City of Kenora approve the hiring of two (2) students for the Solid Waste Department for 16 weeks each for a total of 32 weeks; and further

That all positions approved are conditional upon Council approval of the 2011 City Operational Budgets.

Other COW Business:

Reminder of March 21 4:00 p.m. presentation by Marc Wermager – Red Lake Regional Land Use Plan.

Next Meeting:

- Monday, April 11, 2011.

Close Meeting.